

SUPPORTING PEOPLE COMMISSIONING BODY

MINUTES of the meeting held on Friday, 17 June 2011 commencing at 10.00 am and finishing at Time Not Specified

Present: Councillor Debbie Pickford, Cherwell District Council – in the Chair

Voting Members:
Councillor Dorothy Brown South Oxfordshire District Council
Councillor Louise Chapman (in place of Councillor Arash Fatemian) Oxfordshire County Council
Stephen Czajewski Thames Valley Probation
Graham Stratford Oxford City Council
Fenella Trevillion representative for Oxfordshire Primary Care Trust

Officers:

Oxfordshire County Council	
Law & Governance	Sue Whitehead
Social & Community Services	Simon Kearey
	Natalia Lachkou
Cherwell District Council	Gillian Greaves
South & Vale of White Horse District Councils	Paul Staines
West Oxfordshire District Council	Lesley Sherratt

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with an additional document tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.

17/11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (IF APPLICABLE)

(Agenda No. 1)

Apologies were received on behalf of Councillor Roger Cox, Vale of White Horse District Council, Councillor Arash Fatemian (temporary appointment: Councillor Louise Chapman) and Councillor Verena Hunt, West Oxfordshire District Council.

18/11 MINUTES

(Agenda No. 4)

The Minutes of the meeting held on 25 March 2011 were approved and signed.

It was confirmed that members of the Commissioning Body be added to the circulation list for Core Strategy Group minutes.

19/11 SUPPORTING PEOPLE STRATEGY 2011-16

(Agenda No. 5)

Councillor Louise Chapman recognised that officers had worked hard to condense the Strategy but felt that it was still too long. She was happy to approve it but the format did need to be revisited for the next Strategy. The Chairman, Councillor Debbie Pickford agreed and in particular highlighted that the use of the word 'partnership' throughout was ill defined.

Natalia Lachkou emphasised that the Strategy itself was only 5 pages long and could be read as a stand alone document.

The Commissioning Body **RESOLVED:-** to approve the Supporting People Strategy 2011-16.

20/11 SUPPORTING PEOPLE BUDGET 2010-11 FINAL REPORT

(Agenda No. 6)

The Supporting People Commissioning Body considered and noted the final report on the Supporting People Budget 2010-11, which included the information broken down by client-group and district submitted at the meeting.

21/11 SUPPORTING PEOPLE BUDGET 2011-12

(Agenda No. 7)

The Supporting People Commissioning Body considered and noted the first budget monitoring report for 2011-12 together with information showing progress with delivering the efficiency savings programme.

Responding to queries Simon Kearey indicated that it was early in the year but so far the programme looked on target. Members asked that future reports include an additional column to make clear the expected spend against the actual spend. The Chairman indicated that further information would be available in September regarding the Contingency funding.

There was some discussion about the reallocation of surplus and it was agreed that there was a need for caution.

22/11 SUPPORTING PEOPLE PROGRAMME REVIEW 2011-12

(Agenda No. 8)

The Supporting People Commissioning Body noted a progress update on the review. In particular they noted the timetable set out on page 82 of the agenda which officers assured members was tight but realistic.

23/11 TAKING PERSONALISATION FORWARD

(Agenda No. 9)

The Supporting People Commissioning Body received information about how the Supporting People Programme could respond to the personalisation agenda. During discussion a number of issues were raised around the options and decisions to be made including that of capacity and cost. The complexity of the issue was accepted and that time was required so that members could understand the impacts on the programme of the choices to be made.

The Commissioning Body recognised the importance of this matter and the need to make progress. It was **AGREED** to hold a workshop on 30 September involving Commissioning Body members, the Core Strategy Group and representative users and carers.

It was further **AGREED** to cancel the meeting due to be held on 16 September and to hold it instead at the conclusion of the workshop.

A provisional additional meeting was **AGREED** to be held if needed on Friday 14 October 2011 subject to Commissioning Body members' availability.

24/11 ANNUAL PLAN 2011-12 - PROGRESS REPORT

(Agenda No. 10)

The Commissioning Body noted the progress report.

25/11 DATE OF NEXT MEETING

(Agenda No. 11)

..... in the Chair

Date of signing